**JOB DESCRIPTION**

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| Post title: | **Research Fellow** | | |
| Standard Occupation Code: (UKVI SOC CODE) | 2162 | | |
| School/Department: | Winchester School of Art / Art & Media Technology | | |
| Faculty: | Art and Humanities | | |
| Career Pathway: | Education, Research and Enterprise (ERE) | Level: | 4 |
| \*ERE category: | Research pathway | | |
| Posts responsible to: | Professor of Media and Digital Culture | | |
| Posts responsible for: | No direct supervisory responsibility | | |
| Post base: | Office-based/Non Office-based (see job hazard analysis) | | |

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| Job purpose |
| To undertake research as part of the **Creativity Community & Resilience** project, funded by the Arts and Humanities Research Council.  The postholder will collaborate with members of the research team to conduct a scoping literature review.  The postholder will conduct qualitative fieldwork and data collection across both youth centre sites and online, including conducting interviews and participating in creative workshops.  The postholder will lead on the processing and organizing of data for analysis under the direction and guidance of the Project Lead Prof. Olu Jenzen, and contribute to project dissemination and reporting, including presenting work at conferences, co-authoring academic journal articles, and produce online content.  The postholder will work closely with other members of the research team, including Dr Abby Barras, Dr Ruth Pearce and Dr Lizzie Reed, as well as collaborate and communicate with our community partners and artist and creative practitioner facilitators.  The postholder will contribute to the translation of outputs into outcomes and impacts, leading engagement activities and producing supporting material such as knowledge exchange resources, including policy guidelines, tool-kits etc  Where their skills are appropriate, the post-holder may also be asked to contribute to other research tasks in the project, including organising symposia, workshops and conferences.  This role is relevant to individuals working in fields including gender studies, cultural studies, digital media, sociology, youth studies, and community psychology. |

| Key accountabilities/primary responsibilities | | % Time |
| --- | --- | --- |
|  | To carry out literature searches and prepare literature reviews. | 10 % |
|  | To assist in the writing of journal articles and policy briefings, regularly update the project website, and to present results at conferences, and stakeholder events. | 20 % |
|  | Contribute to the planning and organisation of fieldwork, including for example carrying out risk assessment of research activities and design methods of documentation. | 10 % |
|  | Carry out data collection and data handling, collaborate on analysis. | 30 % |
|  | Collaborate with colleagues in the faculty, in other institutions and partner organisations. | 10 % |
|  | Ensure communication is effective, both within the team, with participants, stakeholders and service providers. | 10 % |
|  | Any other duties as allocated by the line manager following consultation with the post holder. | 10 % |

| Internal and external relationships |
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| * **Internal:** The post-holder will work under the day-to-day direction of the PL as well as with other members of the research team, and professional services colleagues. * **External:** The post-holder will be expected to liaise with other non-academic partners on this project, as appropriate. They will also be expected to engage with other academics and potential users of the research to disseminate findings. |

| Special Requirements |
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| To be available to participate in UK based fieldwork as required by the specified research project.  To attend national and international conferences for the purpose of disseminating research results.  Willingness to obtain an Enhanced DBS Check.  *Applications for Research Fellow positions will be considered from candidates who are working towards or nearing completion of a relevant PhD qualification. The title of Research Fellow will be applied upon successful completion of the PhD. Prior to the qualification being awarded the title of* ***Senior Research Assistant*** *will be given.* |

**PERSON SPECIFICATION**

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| Criteria | Essential | Desirable | How to be assessed |
| Qualifications, knowledge and experience | PhD, or close to completion (or equivalent professional qualifications) in a relevant discipline (e.g. gender studies, cultural studies, digital media, sociology, youth studies, community psychology).  Knowledge and expertise in participatory qualitative methods.  Knowledge and expertise in transgender scholarship. | Knowledge and expertise in feminist and LGBTQ+ youth research.  Knowledge of arts-based creative methods or digital human-centred methodologies.  Experience of using qualitative data analysis software. | Application & interview |
| Planning and organising | Ability to plan and organise work independently and as part of a team.  Ability to work to deadlines. |  | Application & interview |
| Problem solving and initiative | Able to develop understanding of complex problems and apply creativity to address them.  Ability to find solutions to problems as they surface. |  | Application & interview |
| Management and teamwork | Ability to work effectively as part of a team. | Experience of leading a small project or work package. | Application & interview |
| Communicating and influencing | Communicate new and complex information effectively, both verbally and in writing, engaging the interest and enthusiasm of the target audience.  Able to present research results at group meetings and conferences.  Able to write up research results for publication in peer-reviewed journals.  Work proactively with colleagues in other work areas/institutions, contributing specialist knowledge to achieve outcomes.  Able to communicate with diverse stakeholders, understanding their different needs. | Experience of communicating with young people from marginalised communities. | Application & interview |
| Other skills and behaviours | Understanding of trans and gender diverse people’s lived experiences.  Word processing, internet and bibliographic search skills. | Skills in using bibliographic software (eg Endnote, Zotero).  Skills in web management (e.g. maintaining a website).  Skills in social media content curation. | Application & interview |
| Special requirements | Able to travel for fieldwork purposes (in the UK).  Willingness to obtain an Enhanced DBS Check. | Able to attend national and international conferences to present research results. | Application & interview |

**JOB HAZARD ANALYSIS**

**Is this an office-based post?**

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| Yes | If this post is an office-based job with routine office hazards (eg: use of VDU), no further information needs to be supplied. Do not complete the section below. |
| No | If this post is not office-based or has some hazards other than routine office (eg: more than use of VDU) please complete the analysis below.  Hiring managers are asked to complete this section as accurately as possible to ensure the safety of the post-holder. |

## - HR will send a full PEHQ to all applicants for this position. Please note, if full health clearance is required for a role, this will apply to all individuals, including existing members of staff.

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| **ENVIRONMENTAL EXPOSURES** | **Occasionally**  (<30% of time) | **Frequently**  (30-60% of time) | **Constantly**  (> 60% of time) |
| Outside work |  |  |  |
| Extremes of temperature (eg: fridge/ furnace) |  |  |  |
| ## Potential for exposure to body fluids |  |  |  |
| ## Noise (greater than 80 dba - 8 hrs twa) |  |  |  |
| ## Exposure to hazardous substances (eg: solvents, liquids, dust, fumes, biohazards). Specify below: |  |  |  |
| Frequent hand washing |  |  |  |
| Ionising radiation |  |  |  |
| **EQUIPMENT/TOOLS/MACHINES USED** | | | |
| ## Food handling |  |  |  |
| ## Driving university vehicles(eg: car/van/LGV/PCV) |  |  |  |
| ## Use of latex gloves (prohibited unless specific clinical necessity) |  |  |  |
| ## Vibrating tools (eg: strimmers, hammer drill, lawnmowers) |  |  |  |
| **PHYSICAL ABILITIES** | | | |
| Load manual handling |  |  |  |
| Repetitive crouching/kneeling/stooping |  |  |  |
| Repetitive pulling/pushing |  |  |  |
| Repetitive lifting |  |  |  |
| Standing for prolonged periods |  |  |  |
| Repetitive climbing (ie: steps, stools, ladders, stairs) |  |  |  |
| Fine motor grips (eg: pipetting) |  |  |  |
| Gross motor grips |  |  |  |
| Repetitive reaching below shoulder height |  |  |  |
| Repetitive reaching at shoulder height |  |  |  |
| Repetitive reaching above shoulder height |  |  |  |
| **PSYCHOSOCIAL ISSUES** | | | |
| Face to face contact with public | x |  |  |
| Lone working |  |  |  |
| ## Shift work/night work/on call duties |  |  |  |